

106 Essentials Course: Riverside, CA

“The Section 106 Essentials” course will be held on Tuesday and Wednesday, June 13-14 2017

Registration: Payment may be made by on-line credit card registration or by check or SF 182. Go to: <http://www.achp.gov/106essentials.html> to register.

Course Location and Accommodations: The course is being held at The Mission Inn, 3649 Mission Inn Ave. Riverside, CA 92501 (<http://www.missioninn.com/stay/>). A block of rooms has been secured for attendees for Tuesday – Thursday, June 15-17, at the government rate of \$101 for a single occupancy plus applicable state and local taxes. It is recommended that you make your reservations early, as the rooms may sell out. To reserve your room, go to www.missioninn.com and enter group code of ACH06122017 and log in. Or call 800-843-7755 and use the group code ACHP-Section 106.

Reservations must be made by Friday, May 12. Reservations made after that date will be accepted on a space available basis at whatever rate is available at the time of the reservation.

Hotel and Local Information: From its modest beginnings as a 12-room adobe boarding house to its current stature as one of the finest hotels in the United States, The Mission Inn Hotel & Spa has been the cornerstone of Downtown Riverside since 1876. The hotel is a member of the Historic Hotels of America. The Mission Inn Museum is open daily 9:30 AM - 4:00 PM, excluding holidays. The history of the Hotel can be found at: <http://www.missioninn.com/stay/about-en.html>.

Traveling to Riverside: The Mission Inn Hotel and Spa is located in the heart of downtown Riverside approximately 90 minutes from both Los Angeles and San Diego, and 16 miles (and 30 minutes) from Ontario International Airport (ONT) (<http://www.lawa.org/welcomeont.aspx>).

Ground Transportation: <http://www.lawa.org/ONTHotel.aspx> It is recommended that guests call for transportation arrangements at least 72 hours in advance. Mission Inn Hotel & Spa (951) 784-0300

Directions to the hotel: <http://www.missioninn.com/map-directions-en.html>

Parking at Hotel: The Hotel operates the five-hundred (500) stall parking garage on 6th Street, located directly behind the hotel. Parking rates are subject to change without notice. Current parking rates are as follows:

Registered Hotel Guests: Self-Parking is \$15.00 per night; Valet Parking is \$20.00 per night; Non-Registered Hotel Guests: Current posted rates apply for Self & Valet Parking

Registration: Registration will be located outside the conference room on Tuesday at 8:00 a.m. Plan to stop by the registration desk to check in and to pick up your course notebook and other course materials.

Schedule: *The 106 Essentials* runs from 8:30 a.m. to approximately 4:30 p.m. Short breaks will be given in the morning and afternoon with a longer break for lunch.

Meals: Light morning fare and an afternoon snack are provided. The cost of this food is included in your registration fee. All other meals are on your own.

Attire for Training Course: Attire for the course is casual. Also, please keep in mind that hotel meeting rooms tend to be cool, so plan to bring a sweater or jacket.

Cancellations: Registrants who cancel at least 14 days prior to the start of the course will receive a full refund minus a 15% processing fee. No refunds will be given for cancellations made fewer than 14 days before the start of the course; however, substitutions may be made at no cost up until three days before the course begins. All cancellations must be made in writing.

Questions: If you have any questions about logistics or the course, please contact Cindy Bienvenue at cbienvenue@achp.gov or 202-517-0202.

We have a great training course planned for you and look forward to seeing you there!